

**OAK PARK UNIFIED SCHOOL DISTRICT  
5801 E. CONIFER STREET  
OAK PARK, CALIFORNIA 91377  
(818) 735-3206**

**ADDENDUM BOARD MEETING – AGENDA #882**

DATE: Tuesday, September 17, 2013  
TIME: 6:00 p.m. Open Session  
PLACE: Oak Park High School  
Presentation Room-G9  
899 Kanan Road  
Oak Park, CA 91377

**ACTION**

**5. PUPIL SERVICES**

a. Approve Contract for Non-Public School for Special Education Student #1-13/14 - \$32,582

*Board policy 3312 requires Board approval for contracts for services*

b. Approve Contract for Non-Public Agency for Special Education Student #2-13/14 - \$60,957.18

*Board policy 3312 requires Board approval for contracts for services*

c. Approve Contract for Residential program for Special Education Student #3-13/14 - \$109,943

*Board policy 3312 requires Board approval for contracts for services*

Date: September 12, 2013

Anthony W. Knight, Ed.D.  
Superintendent and Secretary to the  
Board of Education

**TO: BOARD OF EDUCATION**

**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**

**DATE: SEPTEMBER 17, 2013**

**SUBJECT: C.5.a. APPROVE CONTRACT FOR NON-PUBLIC SCHOOL FOR SPECIAL EDUCATION STUDENT #01-13/14 - \$32,582**

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ACTION

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**ISSUE:** Should the Board of Education approve this contract for non-public school for this student?

**BACKGROUND:** This thirteen-year-old, seventh grade special education student has been attending school at The Help Group for the last five years. The IEP team has determined that a non-public school is the least restrictive appropriate placement at this time. Sunrise Non-Public School (HELP Group) is a certified non-public school and has a Master contract with Ventura County SELPA. The cost of this placement is \$32,582. The District will receive an estimated \$5,500 in revenue limit funds for students in grades 7-8 to reduce the actual cost to \$27,082.

**ALTERNATIVES:** 1) Fund this non-public school placement.  
 2) Do not fund this non-public school placement.

**RECOMMENDATION:** Alternative #1

**RATIONALE:** The District is required by law to provide the services stated on a student's IEP. The H.E.L.P. Group—Sunrise School is a certified non-public school.

Respectfully Submitted

\_\_\_\_\_  
 Anthony W. Knight, Ed.D.  
 Superintendent

Board Action: On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR  
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES  
(Education Code Sections 56365 - 56366.5) (# 01-12/14)**

**THIS SERVICE CONTRACT** is made and entered into this 17th day of September, 2013, between, **Oak Park Unified School District** County of Ventura, hereinafter referred to as "**DISTRICT**," and **The H.E.L.P. Group**, 13130 Burbank Blvd., Sherman Oaks, CA 91401, Telephone: (818) 779-5105, FAX (818) 779-5103, a nonpublic school, hereinafter referred to as "**CONTRACTOR**" for

Name of Pupil:

Address of Pupil:

Telephone:

Date of Birth:

Sex:

Grade Level: 7th

Hereinafter referred to a "PUPIL", who is a resident of Ventura County

Pupil's school of residence: Medea Creek Middle School

NPS: Sunrise (HELP Group)

Name of Parent(s):

Address:

Telephone Number:

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1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program.
2. This contract is authorized for up to 200 days as specified in the Individualized Education Program.
3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR \$144.43/day** as defined in **Item #62 of the Master Contract**.
4. The pupil's coordinating teacher/service provider will hold the following credential/license: **Appropriate, valid credential**, as defined in **Item #47 of the Master Contract**.
5. The class size for the pupil will not exceed **12 pupils**, as defined in **Item #24 of the Master Contract**.
6. The length of the instructional program will be **360 minutes per day, Monday through Friday**, as defined in **Item #23 of the Master Contract**.
7. District graduation requirements, including differential proficiency standards, if applicable, shall be implemented as attached, or as specified in the IEP.

8. Authorized related educational services as specified in the IEP, shall be provided by the **CONTRACTOR** up to the amount specified.

**A. Basic Education Program:**

2013 ESY: 20 days

Regular school year: 180 days

Total number of Days: 200 times Per Diem **144.43**

**MAXIMUM TOTAL BASIC EDUCATION COSTS (A):** **\$28,886.00**

**B. Designated Instruction and Services/Related Services:**

Speech/Language Services:

60 minutes per week for 42 weeks @ \$88.00 per hour.

**Total Speech/Language Cost:** **\$ 3,696.00**

**MAXIMUM TOTAL RELATED SERVICES COST (B)** **\$ 3,696.00**

**MAXIMUM TOTAL BASIC EDUCATION & RELATED SERVICES COST (A&B)** **\$32,582.00**

9. Other provisions as necessary:

- A. Progress reports on all goals and objectives will be submitted quarterly and at report card times with the report card to the District in a timely manner.
- B. All test results, reports, and data will be submitted to the District when completed.
- C. District observations of student.
- D. Participation in IEP meetings.
- E. All other provisions in the Master Contract.

The parties hereto have executed this contract by and through their duly authorized agents or representatives.

The contract is effective on July 1, 2013 and terminates at 5:00 P.M. on June 30, 2014 unless sooner terminated as provided herein.

**CONTRACTOR**

H.E.L.P Group-Bridgeport School  
13130 Burbank Blvd.  
Sherman Oaks, California 91401

**DISTRICT**

Oak Park Unified School District  
5801 E. Conifer Street  
Oak Park, California 91377

\_\_\_\_\_  
Contracting Officer's Signature

\_\_\_\_\_  
District Officer's Signature

\_\_\_\_\_  
Print/Type Name and Title

\_\_\_\_\_  
Anthony W. Knight, Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
September 18, 2013  
Date

Approved by the Oak Park Unified School District Governing Board on (date): September 17, 2013

**TO: BOARD OF EDUCATION**

**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**

**DATE: SEPTEMBER 17, 2013**

**SUBJECT: C.5.b. APPROVE CONTRACT FOR NON-PUBLIC AGENCY FOR SPECIAL EDUCATION STUDENT #02-13/14 - \$60,957.18**

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**ACTION**

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**ISSUE:** Should the Board of Education approve this contract for non-public agency services for this student?

**BACKGROUND:** Student is in grade 12 at Oak Park High School and requires non-public agency services for the full school day, behavioral supervision, and up to 75 minutes after school for homework assistance.

The total cost of these services is \$60,957.18.

**ALTERNATIVES:** 1) Fund this non-public agency.  
2) Do not fund this non-public agency.

**RECOMMENDATION:** Alternative #1

**RATIONALE:** The District is required by law to provide the services stated on a student's IEP. Inclusive Education and Community Partnership (IECP) is a certified non-public agency.

Respectfully Submitted

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Anthony W. Knight, Ed.D.  
Superintendent

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Board Action: On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR  
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES  
(Education Code Sections 56365 - 56366.5) (#02-13/14)**

**THIS NON-PUBLIC AGENCY CONTRACT** is made and entered into this 17th day of September 2013, between **Oak Park Unified School District** County of Ventura, hereinafter referred to as "**DISTRICT**," and **Inclusive Education and Community Partnership**, 2323 Roosevelt Blvd., Suite 3, Oxnard, CA 93035, Telephone: (805) 985-4808, hereinafter referred to as "Contractor" for:

Name of Pupil:

Address of Pupil:

Date of Birth:                      Sex:                      Grade Level: 12th

Pupil's school of residence is: Oak Park High School

Name of Parent(s):

Address of Parent:

Telephone Number:

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1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will provide the services and, where applicable, implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program for any student.
  2. This contract is authorized to cover services during the regular school year and for the extended school year only as specified in the Individualized Education Program, or as designated in this contract.
  3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR** for specified services outlined in this contract.
  4. The pupil's service providers will hold the following license: Proper education, certificate, and training.
  5. The pupil: supervisor ratio will be 1:1 (N/A)
  6. The frequency of the related services will be provided as specified in the students' Individualized Education Programs and in Item 7A of this Contract.
  7. **A. Behavioral Supervision (BID)**

**4 hours per month (prorated for shorter months) September - June  
= 36 hours @ \$90.13 per hour**

**\$3,244.68**

**B. BII (Behavior Intervention Implementation) (\$42.75/hour)**

**\* Regular School Year 2013/2014: 7.5 hours per day (school day; 7<sup>th</sup> period support; 75 minutes per day homework support) 7.5 hours @ \$42.75  
= \$320.63 x 180 days: \$57,712.50**

**GRAND TOTAL \$60,957.18**

8. A log of services, including dates and times, and progress notes signed by the clinician/supervisor will be submitted with each month's billing.

The contract is effective on July 1, 2013 and terminates at 5:00 PM on June 30, 2014, unless sooner terminated as provided herein.

**CONTRACTOR**

IECP  
(Name of Nonpublic School/Agency)

2323 Roosevelt Blvd., Suite 3  
(Mailing Address)  
Oxnard CA 93035  
(City / State / Zip Code)

\_\_\_\_\_  
(Contracting Officer's Signature)

\_\_\_\_\_  
(Type Name and Title)

\_\_\_\_\_  
(Date)

Approved by the Oak Park Governing Board on: \_\_\_\_\_

**DISTRICT**

Oak Park Unified School District  
(Name of School District)

5801 E Conifer St  
( Mailing Address)  
Oak Park, CA 91377  
(City / State / Zip Code)

\_\_\_\_\_  
(Signature)

Anthony W. Knight  
(Superintendent)

September 18, 2013  
(Date)

September 17, 2013

**TO: BOARD OF EDUCATION**

**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**

**DATE: SEPTEMBER 17, 2013**

**SUBJECT: C.5.c. APPROVE CONTRACT FOR RESIDENTIAL PROGRAM FOR SPECIAL EDUCATION STUDENT #03-13/14 \$109,943**

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ACTION

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**ISSUE:** Should the Board of Education approve this contract for a Residential Program (room and board and mental health services) for this student?

**BACKGROUND:** This fifteen-year-old, ninth grade student has been placed in a residential program per the recommendation of the IEP team. The Ventura County SELPA will reimburse districts for room and board and mental health costs for residentially placed students for the 2013-2014 school year. Forest Heights is a certified residential program. The reimbursable cost for the placement is \$76,677 (room and board and mental health services). The non-reimbursable cost of the placement is \$166.33 per day for 200 days, or \$33,266.00 for the 2013-2014 school year. The district will receive an estimated \$6,650 in revenue limit funds for students in grades 9-12 to reduce the actual non-reimbursable cost to \$26,616.

**ALTERNATIVES:** 1) Fund this residential program placement.  
2) Do not fund this residential program placement.

**RECOMMENDATION:** Alternative #1

**RATIONALE:** The District is required by law to provide the services stated on a student's IEP. Forest Heights is a certified residential program.

Respectfully Submitted

\_\_\_\_\_  
Anthony W. Knight, Ed.D.  
Superintendent

Board Action: On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____



**INDIVIDUAL SERVICES CONTRACT FOR  
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES  
(Education Code Sections 56365 - 56366.5) (# 03-13/14)**

**THIS SERVICE CONTRACT** is made and entered into this 17th day of September 2013 between, **Oak Park Unified School District** County of Ventura, hereinafter referred to as “**DISTRICT**,” and **Forest Heights Lodge**, P.O. Box 789, Evergreen, CO. 80437, Telephone: 303-674-6681, a nonpublic school, hereinafter referred to as “**CONTRACTOR**” for

Name of Pupil:

Address of Pupil:

Telephone:

Date of Birth:

Sex:

Grade Level: 9th

Hereinafter referred to a “**PUPIL**”, who is a resident of Ventura County

Pupil’s school of residence: Oak Park High School

NPS: Forest Heights Lodge

Name of Parent(s):

Address:

Telephone Number:

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1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program.
2. This contract is authorized for up to **365 days for room and board and mental health services and 200 days for education costs** as specified in the Individualized Education Program.
3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR \$94.93/day for room and board, \$115.17/day for mental health and \$166.33 for education costs/day**.
4. The pupil’s coordinating teacher/service provider will hold the following credential/license: **Appropriate, valid credential, as defined in Item #47 of the Master Contract.**
5. The class size for the pupil will not exceed **12 pupils, as defined in Item #24 of the Master Contract.**
6. The length of the instructional program for **Grade 9 will be 300 minutes per day, Monday through Friday, and as defined in Item #23 of the Master Contract.**
7. District graduation requirements, including differential proficiency standards, if applicable, shall be implemented as attached, or as specified in the IEP.

8. Authorized educational services as specified in the IEP, shall be provided by the **CONTRACTOR** up to the amount specified.

**BASIC EDUCATION PROGRAM:**

Room and Board (94.93 per day for 365 days): \$34,649.00

Mental Health Services (115.17 per day for 365 days): \$42,028.00

Educational Placement Cost (166.33 per day for 200 days): \$33,266.00

**MAXIMUM TOTAL COST:**

**\$ 109,943.00**

9. Other provisions as necessary:

- A. Progress reports on all goals and objectives will be submitted quarterly and at report card times with the report card to the District in a timely manner.
- B. All test results, reports, and data will be submitted to the District when completed.
- C. District observations of student.
- D. Participation in IEP meetings.
- E. All other provisions in the Master Contract.

The parties hereto have executed this contract by and through their duly authorized agents or representatives.

The contract is effective on July 1, 2013 and terminates at 5:00 P.M. on June 30, 2014 unless sooner terminated as provided herein.

**CONTRACTOR:**

**Forest Heights Lodge**  
P.O. Box 789  
Evergreen, CO. 80437

**DISTRICT:**

**Oak Park Unified School District**  
5801 E. Conifer Street  
Oak Park, California 91377

\_\_\_\_\_  
Contracting Officer's Signature

\_\_\_\_\_  
District Officer's Signature

\_\_\_\_\_  
Print/Type Name and Title

\_\_\_\_\_  
Anthony W. Knight, Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
September 18, 2013

\_\_\_\_\_  
Date

Approved by the Oak Park Governing Board on (date):

\_\_\_\_\_  
September 17, 2013